



# The Campbellsville University PIN

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## What Is It and What Does It Do?

Your PIN or Personal Identification Number is an added means of identification used by students and university employees to access various services on university computers. The four-digit number is assigned by the Office of Information Technology when a student enrolls. It will not change unless the student requests a new one if the current one has been compromised in some way.

## How Do I Get My PIN?

Method 1: Present picture ID to a staff member in the Office of Student Records during regular Business Hours.

Method 2: Call or write to the Office of Student Records and request that your PIN be mailed to you.

Our address and phone are:

Office of Student Records  
UPO 789  
1 University Drive  
Campbellsville, KY 42718  
270.789.5233

## How Do I Get a New PIN if my old one is lost or compromised?

- If you forget your PIN - Come to Student Records and we will look it up for you. Present picture ID for identity confirmation.
- If you lose your PIN or feel it has been compromised - Contact the Office of Student Records at 270.789.5233.

## Notes:

- We do not issue PINs by phone or E-mail.
- We will issue your PIN only to you.